

# **MONTVILLE TOWNSHIP RECREATION COMMISSION**

**Wednesday, June 14, 2017**

7pm at the Montville Municipal Building

## **CALL TO ORDER**

The meeting of the Montville Township Recreation Commission was called to order at 7:00pm by Chairman Driscoll with the following statement being read: “As required by the Open Meetings Act, adequate notice of this meeting has been provided, which notice specified the date, time and place to the extent known at that time; the notice having been submitted to the Citizen of Morris County, Daily Record newspapers, filed in the Township Clerk’s office, as well as posted on the bulletin board of the Municipal Building.”

## **MEMBERS IN ATTENDANCE**

**PRESENT:** Chairman Driscoll, Vice Chairman Colaiacovo, Commissioners Van Koppen, Logan, Manfra, Moscone, Hill, Director Dent and Acting Secretary Kehoe.

**ABSENT:** Commissioners Marrapodi & Perretta

**LIAISONS:** MBSA Adam Kaufman (Absent)

BRONCOS Denise Gauweiler (Present)

GARDENS Clif Seipel (Present) ALT – Jim Muhaw (Absent)

HOCKEY Mark Armelino (Absent) ALT – John Dec (Absent)

LACROSSE Larry Garb (Absent)

SOCCER Jeff Axelrod (Absent) ALT – Frank Maggiore (Absent)

TWP COM Rich Cook (Present)

## **MINUTES**

A motion was made by Commissioner Logan to approve the May 10, 2017 minutes, seconded by Commissioner Hill, all in favor by voice vote.

## **DIRECTORS REPORT**

Director Dent reported on the following items: 1. Submission of the 2017/2018 Recreation Opportunity for Individuals with Disabilities Grant., 2. Summer programs and community

event advertising., 3. Summer Camp Staff training, which took place on 6/7., 4. Thanked Lincoln 1<sup>st</sup> Bank for their generous donation of \$3,000 towards our summer concert series., 5. Reminder that the H.S. Band competition requested F1, 2 & 3 from 2:30-10pm on 10/21., and 6. Reminder for the submission of Financial Disclosure Statements.

### **OLD BUSINESS:**

*Director Dent reported on the following items:*

Community Park Playground Replacement – Target date is sometime in 2018. She is currently working on concepts and estimated costs to present to the Recreation Commission and Township Committee. *She said there is no specific date yet and that capital balances were included in the packets. She discussed the concept to date, projected costs, pour and play option, site work costs, and the suggested location for an inclusion area. Chairman Driscoll inquired about capital money available. **Director Dent responded there was a total of \$331,094.05 in capitol for Playground equipment which includes the \$225,000.000 capital added in 2017 and there's \$93,162.00 in capitol for playground surfacing.*** Current estimate to replace all equipment & install pour/play soft surfacing is 1.2ml. Estimated cost to replace equipment is 400K + Demo & Removal cost. Site work for Pour/play can cost ¼ the price of the playground equipment. Dent stated if the playground installation were to occur in the fall of 2018, additional capital monies must be budgeted in the upcoming capital budget. A Playground subcommittee was formed naming John Hill, Scott Van Koppen and Larry Manfra who will assist Director Dent with concept plans in the works.

Community Park Turf replacement update – Engineering and Rec. have met with three different manufacturers, spoken with and visited numerous towns with recent installs. After analyzing several artificial turf products and infill options engineering is now ready to finalize the bid specs to go out to bid in two weeks. Hoping to award the job in August and asking for installation to take place the end of October, beginning of November. My recommendation is inlay 1 full sided soccer field with the option to inlay 2 intermediate soccer fields if we can afford to do so. *She discussed in detail the specs, timing and option preference.*

Park Bench Upgrades at Community Park, Muni's and DPW Center – The recyclable replacement slats for all park benches and the picnic tables and benches located in the Playground pavilion area will arrive in approximately 4 weeks at which time DPW will repaint all benches and install the new slats . The cost savings of having DPW replace the slats and repaint all benches versus buying new benches is a cost savings of approximately \$40,000. *Commissioner Moscone thanked the DPW for stepping up. Director Dent informed the Commissioners that additional workers were hired through the Clean Communities grant for 2017.*

## **Completed Projects/Punch List Items**

**Community Park Snack Stand** - I completed the specs and submitted the RFP to administration to advertise. *Director Dent said the legal notice will hit one day next week and she will then email out to the interested parties. The process takes about 20 days and the bid opening is targeted for July.*

**Roller Hockey Court**– DPW has repaired the cracks along the center line.

**Camp Dawson Fence** – DPW repaired the two holes in the fence; one of each side of Jax/Barn side.

**New Garbage & Recycling Receptacles** – Arrived and were distributed where needed. *Additional containers are needed and will be ordered through the new grant.*

## **NEW BUSINESS**

*There was no New Business to come before the Commission.*

## **PUBLIC SESSION**

Chairman Driscoll opened the session to public comment for items not listed on the agenda related to recreation matters. There was no public discussion; the meeting was closed for public comment for items not listed on the agenda related to recreation matters.

## **LIAISON'S REPORTS:**

**BRONCOS** – Commissioner Manfra asked Liaison Gauweiler questions regarding the new league choice, the 80 yard fields, and the number of towns involved.

**GARDENS** – Liaison Seipel reviewed his June survey. He talked about frontage clearance, the tillage process, staples left behind from ground cover, the flag marking system, and use of bamboo sticks. Chairman Driscoll said that this should be listed in the rules and regulations. Liaison Seipel suggested expanding the garden committee with specific stipulations.

**LACROSSE** – Liaison Gard was absent. Vice Chairman Colaiacovo reported. He said they had a successful season, hosted the 8<sup>th</sup> grade championship games, and sponsored the alumni game. He said that the netting and fencing along the parking needs to be fixed. Director Dent said that the DPW thanked Lacrosse for their cleanup after the championship and alumni games.

**MBSA** – Liaison Kaufman was absent.

**SOCCER ASSOCIATION** – Liaison Axelrad was absent. Commission Manfra commented on the different sport associations not following up on their assessment fees.

**HOCKEY** – Liaison Armelino was absent. He previously sent his report in. He said the spring season is completed and they will be hosting a summer open hockey program for 6 weeks starting June 20<sup>th</sup>. They are also planning a fall program.

**TOWNSHIP COMMITTEE** – Liaison Cook reported that the town 4<sup>th</sup> of July celebration will be held on June 24<sup>th</sup> this year. He said that the security cameras are starting to be installed at the parks and they are getting a gate for the gardens.

Commissioner Van Koppen will be presenting the Mustang awards for the high school students and athletes.

Commissioner Manfra reported that a Montville student was drafted in the MLB draft.

**VOUCHERS:** On a motion made by Commissioner Manfra, seconded by Commissioner Van Koppen, the May 2017, vouchers presented for payment were approved by voice vote.

**NEXT MEETING:** Wednesday, July 12<sup>th</sup>, (Park Tour) at 6pm

**ADJOURNMENT:** There being no further business to discuss, on a motion made by Commissioner Logan, seconded by Commissioner Manfra, the meeting adjourned at 8:08pm.

Respectfully submitted 8/4/17,

Kelley Kehoe, Acting Secretary

Reviewed by Lori Dent 8/4/17