

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

The Township Committee of the Township of Montville conducted the Annual Reorganization Meeting on Tuesday, January 1, 2019 at the Montville Township Municipal Building, 195 Changebridge Road, Montville, New Jersey at 4:00 p.m.

Present: Committeeman Conklin; Committeeman-elect Cooney; Committeeman Cook, Committeeman Kayne; Committeewoman Witty; Victor Canning, Township Administrator; June Hercek, Assistant Township Administrator; Fred Semrau, Esq., Township Attorney; and Leena Abaza, Township Clerk.

Absent: -0-

The meeting was called to order at 4:00 p.m. by Township Clerk Leena Abaza and the statement of Open Public Meetings Act compliance was read into the record by Township Clerk Abaza.

Opening prayer led by Reverend Dae Ho Kim, Sandol Presbyterian Church.

Pledge of Allegiance led by Township of Montville Explorers and Morris County Bag Piper William Gordon who conducted the Presentation of Colors. National Anthem sung by Jeffrey Gallup.

**OATH OF OFFICE – FRANK W. COONEY:** Senator Joseph Pennacchio administered the Oath of Office to Committeeman Cooney. Cooney was elected in the November 2018 General Election for a three-year term ending December 31, 2021.

Roll call – Kayne, present; Witty, present; Cooney, Cook, present; Conklin; present.

Township Clerk Leena Abaza opened nominations for Temporary Chair, Permanent Chair and Vice Chair persons.

**NOMINATION OF TEMPORARY CHAIRPERSON:** Motion made by Conklin to nominate Committeeman Cooney as Temporary Chairperson. Seconded by Committeeman Cook. All in favor. Motion approved.

Deputy Mayor Frank W. Cooney requested nomination for Permanent Chairperson.

**NOMINATION OF PERMANENT CHAIRPERSON:** Motion made by Committeeman Cooney to nominate Committeeman Conklin as Permanent Chairperson. Seconded by Committeeman Kayne. Roll call vote – all yes. Motion approved.

**NOMINATION OF VICE-CHAIRPERSON:** Motion made by Chairman Conklin to nominate Committeeman Cooney as Vice-chairperson. Seconded by Committeewoman Witty. Roll call vote – all yes.

**PRESENTATION OF PLAQUE TO THE MONTVILLE TOWNSHIP POLICE CHIEF RUDOLF “RUDY” APPELMANN**

Township Committee decided it was more appropriate to present the plaque in honor of Chief Rudolf “Rudy” Appelmans retirement at the Township Reorganization Reception at The Lake Valhalla Club which is after the Township’s Reorganization meeting.

**Chairman Conklin Welcome Speech.**

Good afternoon and welcome. On behalf of the Township Committee, I thank you for your dedication and support in joining us today as we reorganize for our Township’s 152<sup>nd</sup> year. I also would like to thank our Township Clerk Leena Abaza for coordinating this event.

I would like to recognize a few of our elected officials and dignitaries that are with us today:

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Morris County Sheriff James Gannon; Morris County Freeholders: Douglas Cabana; Deborah Smith; Thomas Mastrangelo and Heather Darling. Assemblywoman Betty Lou DeCroce; Former Mayor James Sandham Jr.; Former Township Committeeman Russell Lipari and Montville Township Board of Education President Charles Grau.

Congratulations to Frank Cooney on his re-election and reappointment as Deputy Mayor. Congratulations to all of our newly appointed boards and commission members, and a sincere thank you to all of our volunteers for their numerous hours of dedicated service.

When I took my oath of office in 2014, I thought it to be an honor and a privilege, but now, having the privilege of being appointed to my 2<sup>nd</sup> term as mayor of the Township I was born and raised in, is beyond words.

I want to thank my colleagues for their trust and their support, and I look forward to a productive and successful 2019. I thank my wife Rose, my family Sarah & Husband Matt, Richard, his wife Danielle, my 3 biggest supporters, my grandsons Everett, Richard, and my newest granddaughter, Madeline.

To all of you, thank you very much. I again promise to give you my best, and to always keep Montville Township's best interests first. Thank you.

**MONTVILLE TOWNSHIP POLICE PROMOTIONS**

**The Mayor performed the following Oaths of Office for the following Montville Township Police Officers:**

Andrew Caggiano	Chief of Police
Carlo Marucci	Captain
Robert Szczur	Sergeant

Chief Andrew Caggiano gave a brief speech that included a summary on the Police Officers that were promoted.

**Captain Carlo Marucci**

Carlo Marucci is a lifelong resident of Montville. He graduated Montville Township High School in 1996. He then continued studies in Criminal Justice at the County College of Morris and William Paterson University.

Carlo married Kristen in 2006 and has two boys; Giancarlo (10) and Gianni (8). He was hired as a Patrolman in 2001 promoted to Sergeant in 2013 and Lieutenant in 2016. He has received numerous awards including:

- Honorable Service award in 2005 and 2006.
- 2 Unit Citations and 2 Honorable Service awards in 2008
- Life Saving award in 2009 and 2011
- He was recognized by the Chamber of Commerce as Officer of the Year in 2011 and 2016.

He has received certificates in:

- Field Training Officer from Penn State
- Firearms and Rifle Instructor from the Division of Criminal Justice
- Defensive Tactics Instructor from the FBI
- SWAT supervisor and Command by the National Tactical Officers Association.

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**Sergeant Robert Szczur**

Sergeant Szczur was raised in Garfield, NJ. His family moved to Montville in 2002. He attended Paramus Catholic High School until the middle of his junior year. Upon moving to Montville, he transferred to Montville Township High School, where he graduated in 2003. Szczur graduated from Seton Hall University in 2007 with a Bachelor of Science in Criminal Justice and Psychology. Szczur was hired by the Montville Township Police Department in 2009 and attended the 79th Basic Police Class at the Morris County Police Academy in 2012. Upon graduation, he was assigned to the patrol division. He has attended many in-service training schools and is a certified departmental side handle baton instructor. In November 2017, Szczur delivered a baby at a home in the township. Currently, Szczur is the president of Police Benevolent Association Local 140. He has been married to his wife, Magdalena, for 10 years and has two children: Daniel and Nicole.

Chairman Conklin read off the names of the Board and Commission Members who volunteered their time on various Township of Montville Boards/Committee.

***PRESENTATIONS TO BOARD AND COMMISSION MEMBERS:***

Robert Lefkowitz – Library Board of Trustees – 2010 - 9 years  
Ronald H. Belmont- Board of Health – 2008 - 11 years  
Sharon Buys – Residents with Disabilities Advisory Committee – 2010- 9 years  
Mark Picardo – Economic Development Committee - 2017 – 2 years  
Richard Kurland – Economic Development Committee - 2016- 3 years  
David Kalemba – Environmental Commission - 2016- 3 years  
Angelo D. Intile- Environmental Commission - 2015- 4 years  
Robert Hasenohr – Open Space Committee - 2014- 5 years  
Michael Soenlein – Housing Committee - 2015- 4 years  
John Coleman – Dog Park Advisory Committee - 2016- 3 years

**PUBLIC PORTION:** Chairman Conklin opened the public portion. Motion by Cook second by Kayne to open public portion. Hearing no comments, Chairman Conklin closed the public portion. Motion: Cook. Second: Kayne. All in favor. Motion approved.

**RESOLUTIONS:**

**RESOLUTION # 2019-01** Appointment of Municipal Prosecutor, One-year term – Vincent J. Failla, Esq.

WHEREAS, there is a vacancy in the office of Municipal Prosecutor; and

WHEREAS, pursuant to law it is necessary to appoint a Municipal Prosecutor; and

WHEREAS, Vincent J. Failla, Esq., having the necessary qualifications as set forth in law, has agreed to serve as Municipal Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that Vincent J. Failla, Esq. is hereby appointed as Municipal Prosecutor for a period of one year effective January 1, 2019.

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Motion by Cooney second by Kayne to approve Resolution # 2019 – 01.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No:-0-

**RESOLUTION # 2019-01A** Resolution appointing an Emergency Management Coordinator and Deputy Emergency Management Coordinators

WHEREAS, the Township of Montville desires to appoint an Emergency Management Coordinator and Deputy Emergency Management Coordinators; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, County of Morris and State of New Jersey, that Victor M. Canning is hereby appointed Emergency Management Coordinator for a period of three years and Andrew Caggiano and Mark Olsson are hereby appointed Deputy Emergency Management Coordinators for a period of three years.

Motion by Cooney second by Witty to approve Resolution # 2019 – 01A.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No:-0-

**RESOLUTION # 2019-02** Appointment of Municipal Public Defender, One year term – David Amadio, Esq.

WHEREAS, there is a vacancy in the office of Municipal Public Defender; and

WHEREAS, pursuant to law it is necessary to appoint a Municipal Public Defender for a term of one year; and

WHEREAS, David Amadio, having the necessary qualifications as set forth in law, has agreed to serve as Municipal Public Defender.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that David Amadio is hereby appointed as Municipal Public Defender for a term of one year effective January 1, 2019.

Motion by Witty second by Cook to approve Resolution # 2019 – 02.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No:-0-

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**RESOLUTION # 2019-03**

Resolution Authorizing Professional Services Agreements:

- Attorney – Dorsey & Semrau (Fred Semrau, Esq.)
- Labor Counsel – Cleary, Giacobbe, Alfieri, Jacobs, LLC – (Matthew J. Giacobbe, Esq.)
- Auditor – Lerch, Vinci & Higgins (Gary J. Vinci, Auditor)
- Bond Counsel – McManimon & Scotland, LLC (Edward J. McManimon, III, Attorney)
- Water & Sewer Department Consulting Engineer – Anderson & Denzler Associates, Inc. (William D. Ryden, P.E.)
- Continuing Disclosure Agent – Phoenix Advisors
- Municipal Prosecutor – Vincent J. Failla, Esq.
- Municipal Public Defender – David Amadio, Esq.

WHEREAS, there exists a need for various Professional Services and it has been determined to award these contracts as a professional service without obtaining competitive bids or quotations pursuant to the provisions of NJSA 19:44A-20.5; and

WHEREAS, the anticipated term of the contract are not to exceed one year and a proposal has been submitted; and

WHEREAS, the professionals have completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to a political or candidate committee in the Township of Montville for the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that the funds are available for these contracts;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Montville in the County of Morris and the State of New Jersey as follows:

1. The Township of Montville hereby awards and authorizes the execution of Professional Service Contracts as follows:

Dorsey & Semrau – Fred Semrau, Esq., Township Attorney – not to exceed \$189,200.00  
Encumber:

9-01-20-155-275	\$55, 200 (Tax Appeals & All other litigation Matters)
9-01-20-155-275	\$50, 000 (Extraordinary Litigation – i.e. Affordable Housing)
9-01-20-155-275	\$44,000 (Retainer)
9-07-55-500-275	\$20,000 (Retainer)
9-05-55-500-275	<u>\$20,000</u> (Retainer)
	\$84,000

Total: \$189,200

Lerch, Vinci & Higgins – Township Auditors – not to exceed \$47,115  
Encumber:

9-01-20-135-291	\$28,000
9-05-55-503-291	\$8,750
9-07-55-503-291	<u>\$8,750</u>
Audit total:	\$45,500

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9-01-20-135-291 \$115.00 Electronic Confirmation  
9-01-20-135-291 \$1,500 Continuing Disclosure Document  
Grand Total:       \$47,115

McManimon, Scotland & Baumann, LLC – Edward J. McManimon, III, Bond Counsel – not to exceed \$30,000.00

Encumber:

9-01-20-155-227 \$1,500  
9-05-55-500-227 \$500  
9-07-55-500-227 \$500  
Capital                 \$27,500  
                  \$30,000

Cleary, Giacobbe, Alfieri, Jacobs, LLC – Matthew J. Giacobbe, Esq, Labor Counsel – not to exceed \$20,000.00

Encumber:

9-01-20-155-277 \$20,000

Anderson & Denzler Associates – William Ryden, Engineer, Water & Sewer Department – not to exceed \$5,000.00

Encumber:

9-05-55-500-247 \$2,500  
9-07-55-500-247 \$2,500  
Total               \$5,000.00

Phoenix Advisors – Continuing Disclosure Agent – not to exceed \$2,000.00

Encumber:

9-01-20-155-227 \$800  
9-05-55-500-227 \$600  
9-07-55-500-227 \$600  
Total               \$2,000.00

Vincent J. Failla, Esq. – Municipal Prosecutor – not to exceed \$24,000.00

Encumber:

9-01-25-275-227 \$24,000.00

David Amadio, Esq. – Municipal Public Defender – not to exceed \$10,000.00

Encumber:

9-01-43-495-227 \$7,000.00  
T-16-56-601-008 \$3,000.00  
Total               \$10,000.00

2. These Contracts are awarded without competitive bidding as Professional Services in accordance with N.J.S.A. 40A:11-5(10)(a) of the Local Contracts Law because said Services are performed by a person(s) authorized by law to practice a recognized profession. The contracts are available for public inspection in the office of the Municipal Clerk.

3. The Business Entity Certifications and the Determination of Value be placed on file with this resolution.

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4. A Notice of this Resolution shall be printed once in the Official Newspaper of the Township of Montville.

Motion by Cooney second by Witty to approve Resolution # 2019 – 03.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No:-0-

**RESOLUTION # 2019-04** Appointment of Tax Searcher—Christine Corcoran; and Improvement Searcher—Leena M. Abaza

RESOLVED, that the Township Committee of the Township of Montville make the following appointments for the year 2019:

Tax Searcher – Christine Corcoran

Improvement Searcher – Leena M Abaza

Motion by Kayne second by Witty to approve Resolution # 2019 – 04.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No:-0-

**RESOLUTION # 2019-05** Appointment of Public Agency Compliance Officer – June Hercek

WHEREAS, the New Jersey Department of the Treasury Division of Contract Compliance & Equal Employment Opportunity in Public Contracts requires the designation of a Public Agency Compliance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that June E. Hercek is hereby designated as the Public Agency Compliance Officer of the Township of Montville.

Motion by Cooney second by Witty to approve Resolution # 2019 – 05.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No: -0-

**RESOLUTION # 2019-06** Appointment of Qualified Purchasing Agent – June Hercek

WHEREAS, N.J.A.C. 5:34-5 et. seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, June Hercek possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Township of Montville's bid and quotation thresholds are \$40,000 and \$6,000 respectively.

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NOW, THEREFORE, BE IT RESOLVED that the governing body hereby appoints June E. Hercek as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-3, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit and, as permitted by law, the Township of Montville also hereby authorizes and confirms that, with June E. Hercek as its Qualified Purchasing Agent, will take advantage of the higher bid threshold pursuant to N.J.S.A. 40A:11-3.

BE IT FURTHER RESOLVED, that June Hercek will receive a stipend in the amount of \$5,000 as the Purchasing Agent for the year 2019.

Motion by Cook second by Witty to approve Resolution # 2019 – 06.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No: -0-

**RESOLUTION # 2019-07**            Consideration of Appointments by the Township Administrator – Department Heads, Special Police Officers, Police Matrons, School Crossing Guards

BE IT RESOLVED, that the Report of Appointments for the year 2019 by the Township Administrator, made in accordance with the Administrative Code, are hereby accepted and approved as follows:

Assistant Township Administrator – June Hercek  
Department Head of the Department of Land Use – Jane Mowles  
Department Head of the Department of Engineering – Nicola Marucci  
Department Head of the Department of Finance – June Hercek  
Department Head of the Department of Clerk – Leena M Abaza  
Department Head of the Department of Police – Andrew Caggiano  
Department Head of the Department of Health – Aimee Puluso  
Department Head of the Department of Construction – Patrick Calabrese  
Department Head of the Department of Parks & Recreation – Donna (Lori) Dent  
Department Head of the Department of Public Works/Water & Sewer – John Perry  
Department Head of the Department of Social Services – Nancy Mertz  
Youth Activities Coordinator – DH: Christopher Ziolkowski

BE IT FURTHER RESOLVED, that the persons as listed below are hereby named for Appointment as Special Police Officers, Police Matrons and School Crossing Guards for the Township of Montville for the year 2019:

Special Police Officer-Class II - Kenneth Sudol, Edward Rosellini

Police Matrons - Cheryl Henderson-Brill, Liz Johansen

School Crossing Guards - Joan Robillard, Catherine M. Downey, John Hankowski, Sylvia Walts, Susan Avrov, Veronika Krofchak, Joann Labarca, Gerald Marino, Deborah Alberts

Substitutes – Matthew Robillard, Joseph Dacunha, Eddie Rosenbergen and Liz Johansen.



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Motion by Kayne second by Cooney to approve Resolution # 2019 – 07.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No: -0-

**Resolution Authorizing the Passage of Consent Agenda No. 2019-CA1:** Motion: Cooney .  
Second: Witty. Roll call vote – Kayne, yes; Witty, yes; Cook, yes; Cooney, yes; Witty, yes; Conklin, yes. Resolutions adopted.

<b><u>RESOLUTION # 2019-08</u></b>	Resolution Depositories Township Funds
<b><u>RESOLUTION # 2019-09</u></b>	Resolution Authorizing investments of Idle Funds and Fund Transfers
<b><u>RESOLUTION # 2019-10</u></b>	Resolution to Adopt the Cash Management Plan - 2019
<b><u>RESOLUTION # 2019-11</u></b>	Resolution Authorizing Contracts with certain approved Morris County Cooperative Pricing Council Contract Vendors
<b><u>RESOLUTION # 2019-12</u></b>	Resolution Authorizing Contracts with certain approved State Contract Vendors for Contracting Units pursuant to N.J.S.A. 40A:11-12a
<b><u>RESOLUTION # 2019-13</u></b>	Resolution providing for Temporary Appropriations for operating purposes
<b><u>RESOLUTION # 2019-14</u></b>	Resolution to Provide for 2019 Debt Service
<b><u>RESOLUTION # 2019-15</u></b>	Resolution Authorizing the Finance Office and the Water and Sewer Department to continue to maintain Petty Cash Funds in the amount of \$500 and \$300, Respectively and to Reaffirm the Change Funds in place
<b><u>RESOLUTION # 2019-16</u></b>	Resolution to Renew the Formal Policy for the Home Depot Credit Account Store Card and the Shop-Rite Credit Account Store Card
<b><u>RESOLUTION # 2019-17</u></b>	Resolution-Accepting Resignation of Historic Preservation Review Commission Member- Bradley P. Botelho
<b><u>RESOLUTION # 2019-18</u></b>	Resolution Authorizing Appointments to Boards and Commissions
<b><u>RESOLUTION # 2019-19</u></b>	Resolution to Affirm the Township of Montville’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, and Members of the Public that comes into contact with Municipal Employees, Officials and Volunteers
<b><u>RESOLUTION # 2019-20</u></b>	<b>Resolutions Appointing Representatives – Annual:</b> North Jersey Municipal Employee Benefits Fund: Katie Yanke Board of Education Subcommittee: Mayor; Matthew S. Kayne Morris County League of Municipalities: Mayor; Victor Canning Morris County Community Development: Mayor; June Hercek; Victor Canning New Jersey Sustainable Energy Meeting (SEM): June Hercek; Victor Canning
<b><u>RESOLUTION # 2019-21</u></b>	Personnel Subcommittee: Mayor and Frank W. Cooney Pilgrim Pipeline Subcommittee: Richard D. Conklin, Matthew S. Kayne Rockaway River Watershed Cabinet: Richard D. Conklin, June Witty. Morris County Joint Insurance Fund & Municipal Excess Liability Fund: Victor Canning; June Hercek
<b><u>RESOLUTION # 2019-22</u></b>	Resolution Open Public Meetings Act – Annual Schedule and Notice of Meetings
<b><u>RESOLUTION # 2019-23</u></b>	Resolution Official Newspapers – The Daily Record; The Citizen; and electronic-Montville TAP
<b><u>RESOLUTION # 2019-24</u></b>	Resolution Authorizing Cooperative Purchasing 2019
<b><u>RESOLUTION # 2019-25</u></b>	Resolution approving Municipal Towing Services 2019 – J. Bono Enterprises, Inc. dba Boonton Service

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\*\*\*Chairman Conklin recused himself from voting on Resolution # 2019-25\*\*\*

**RESOLUTION # 2019-08**            Resolution Depositories Township Funds

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

BE IT RESOLVED, that Lakeland Bank, Bank of America, Chase Bank, Lincoln Park Savings Bank, Kearny Federal Savings Bank, TD Bank, Atlantic Stewardship Bank, Bank of New York Mellon Trust Company, Wells Fargo, Santander Bank and the New Jersey Cash Management Fund be named as Depositories for Township Funds; and

BE IT FURTHER RESOLVED, that the following persons shall be authorized to sign the checks: 2019 Mayor, Katie Yanke, Chief Financial Officer, and Leena Abaza, Township Clerk or during the absence of the Mayor, the Vice-Chairperson is hereby authorized to sign the checks.

**RESOLUTION # 2019-09**            Resolution Authorizing investments of Idle Funds and Fund Transfers

WHEREAS, it is desirable that idle funds be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments,

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Montville, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

- 1) To or from Township checking or savings accounts to other Township accounts.
- 2) To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account.

**RESOLUTION # 2019-10**            Resolution to Adopt the Cash Management Plan – 2019

WHEREAS, N.J.S.A. 40A: 5-14 requires that every local unit adopt a Cash Management Plan, and

WHEREAS, the primary objectives of the plan are to preserve the safety of Public funds, seek investment instruments that offer liquidity and maximize interest revenue through use of authorized legal depositories and approved investment instruments, and

WHEREAS, it is necessary to re-adopt the Cash Management Plan annually;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville that that the following Cash Management Plan for the Township of Montville be adopted.

**RESOLUTION # 2019-11**            Resolution Authorizing Contracts with certain approved Morris County Cooperative Pricing Council Contract Vendors

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WHEREAS, in the past, the Township of Montville has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into under the Cooperative Pricing Council of the County of Morris; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under Contracts for such materials, supplies and equipment entered into by the Cooperative Pricing Council of the County of Morris without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it will be necessary or desirable to obtain materials, supplies and equipment under such Contract or Contracts entered into under the County of Morris Cooperative Pricing Council with the attached Referenced Cooperative Vendors;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Montville, County of Morris and State of New Jersey, that the purchases by the Township of Montville through the several Municipal Departments shall be purchased under a Contract or Contracts for such materials, supplies or equipment entered into under the Cooperative Pricing Council of the County of Morris with the attached Referenced Cooperative Vendors.

**RESOLUTION # 2019-12**      Resolution Authorizing Contracts with certain approved State Contract Vendors for Contracting Units pursuant to N.J.S.A. 40A:11-12a

WHEREAS, the Township of Montville, pursuant to N.J.S.A. 40A: 11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Montville has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of Montville intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT RESOLVED that the Township of Montville authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Montville pursuant to N.J.A.C 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

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<u>Vendor</u>	<u>Description</u>	<u>State Contract #</u>	<u>Thru</u>
Allied Oil Co.	Gasoline	A82770,81399	2/28/2018
Atlantic Salt	Rock Salt	A40199	4/30/2018
Tilcon	Road & Highway Materials	A87740,86419	10/31/2018
Eastern Concrete, Stavola	Road & Highway Materials	A87740	10/31/2018
Campbell Foundry	Catch Basins	A84205	6/30/2018
Pitney Bowes	Mail Equipment	A75237	1/28/2018
WB Mason	Supplies	A88839	5/6/2018
Grainger	Facilities (MORO), Lighting Products, Industrial Supplies and Tools	A79875	6/30/2018
Fastenal	Facilities (MORO), Lighting Products, Industrial Supplies and Tools	A79873	6/30/2018
General Sales Administration	License Plate Reader	A80311	1/1/2018
Motorola Solutions	Police Communication Portable Radios - Police	A83909	4/30/2018
Home Depot	Walk-in Building Supplies	A83930, 43894, T-# M8001	
Firefighter One	Confined Space and Rescuer Equipment	A80949	3/31/2018
Applied Analytics	Environmental Testing Instruments	A85089	9/30/2018
Anixter	Cabling Products	A85153	10/9/2018
ARF Rental Service Inc.	Portable Sanitation Units	A86580	5/31/2018
Wayne Auto Supply Rt. 23 Automall	Non-OEM Automotive Parts and Accessories	A85998	2/25/2018
DELL	Computer Equipment/Servers/Hardware	A89967,89850,8 8796	3/31/2020
SHI International	Software - Backup and Recovery, Licenses and Related Services	A89851	6/30/2020
Cliffside Body	Snow plow parts, grader & loader blades	A88268	1/19/2018
CDW Government	Software License & Related Services	A89849	6/30/2020
Xerox Corporation	GSA/FSS Reprographics Schedule Uses	A51145	12/31/2020
SHI International Corp	Data Communications Products and Services	A87720	5/31/2019
Apollo Automotive Center/Twin	Tires, Tubes and Services	A82528, A82527	3/31/2019
Dover Brake and Clutch	Automotive Parts for Heavy Duty Vehicles	A42094	8/9/2019
Dave's Tire, LLC	Tires, Tubes and Services	A82527	3/31/2019
PCMG, Inc.	Software License, Maintenance and Support M0003	A89854	6/30/2020
Greelco, Inc	Snow Plow Parts, Grader and Loader Blades	A88265	1/19/2018
Smith Ford	Heavy Duty Vehicle Repairs	A89260	7/20/2018
Bucks County	Automotive Parts for Heavy Duty Vehicles	A42080	8/9/2019

Any vendor under the WSCA Computer Contract – See attached Vendor and Contract #'s

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

**RESOLUTION # 2019-13** Resolution providing for Temporary Appropriations for operating purposes

WHEREAS, 40A:4-19 Local Budget Act provides that (where any Contracts, Commitments or payments are to be made prior to the final adoption of the 2018 Budget) Temporary Appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty (30) days of 2019; and

WHEREAS, the total Appropriations in the 2018 Budget, less Appropriations made for Capital Improvement Fund, Debt Service and Relief of the Poor (Public Assistance) are as follows:

GENERAL	\$25,511,438
WATER	\$ 1,846,811
SEWER	\$ 3,291,210

WHEREAS, 26.25% of the total Appropriations in the 2017 Budget, less Appropriations for Capital Improvement Fund, Debt Service and Relief of the Poor (Public Assistance) is as follows:

GENERAL	\$6,696,752
WATER	\$ 484,788
SEWER	\$ 863,943

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Montville in the County of Morris that the Appropriations be made and that a certified copy of this Resolution be forwarded to the Chief Financial Officer for the records.

**RESOLUTION # 2019-14** Resolution to Provide for 2019 Debt Service

WHEREAS, N.J. 40a-19 provides the authority for appropriating in a Temporary Resolution the permanent Debt Service requirements for the coming fiscal year providing that such Resolution is not made earlier than December 20<sup>th</sup> of the year preceding the beginning of the fiscal year; and

WHEREAS, the Date of this Resolution is subsequent to December 19, 2018; and

WHEREAS, principal and interest will be due on various dates from January 1, 2019 to December 31, 2019 inclusive on Sundry Bonds and Notes issued and outstanding.

NOW, THEREFORE, BE IT RESOLVED, that the following appropriations be made to cover the period from January 1, 2019 to December 31, 2019, inclusive.

**DEBT SERVICE-TOWNSHIP OF MONTVILLE-2019**

Payment of Bonds	\$2,365,000
Interest on Bonds	\$ 494,020
Payment of Bonds – Open Space	\$ 830,000
Interest on Bonds – Open Space	\$ 146,575
Interest on Notes	\$ 46,245
Payment of Bond Anticipation Notes	\$ 162,000
Green Acres	\$ 37,124
NJFIT	\$ 158,195
	<u>\$4,239,159</u>

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

DEBT SERVICE-TOWNSHIP OF MONTVILLE WATER UTILITY-2019

Payment of Bonds	\$430,000
Interest on Bonds	\$ 57,750
Interest on Notes	\$ 24,975
Payment of Bond Anticipation Notes	<u>\$121,500</u>
	\$634,225

DEBT SERVICE-TOWNSHIP OF MONTVILLE SEWER UTILITY-2019

Payment of Bonds	\$685,000
Interest on Bonds	\$158,493
Interest on Notes	\$ 16,917
Payment of Bond Anticipation Notes	\$ -0-
Payment of Loans:	
NJFIT	<u>\$114,591</u>
	\$975,001

**RESOLUTION # 2019-15**

Resolution Authorizing the Finance Office and the Water and Sewer Department to continue to maintain Petty Cash Funds in the amount of \$500 and \$300, Respectively and to Reaffirm the Change Funds in place

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

WHEREAS, said Petty Cash funds were established by resolution and received approval from the Director of Local Government Services on 5/7/1962 and 1/21/1992, respectively; and

WHEREAS, it is the desire of the governing body that said funds be continued;

NOW THEREFORE, BE IT RESOLVED, that the Director of Finance be authorized to re-establish Funds for Petty Cash for the year 2019 in the amount of \$800.00 with the following Petty Cash Custodians:

Finance – Jennifer Storey	\$500
Water - Kathleen Codella	\$150
Sewer - Kathleen Codella	<u>\$150</u>
	\$800

BE IT FURTHER RESOLVED, that the following change funds continue to be maintained for the year 2019:

Court	\$100
Tax Collector	\$100
Police	\$25
Recreation	\$10
Health Department	\$50
Animal Control	<u>\$20</u>
	\$305

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

**RESOLUTION # 2019-16** Resolution to Renew the Formal Policy for the Home Depot Credit Account Store Card and the Shop-Rite Credit Account Store Card

WHEREAS, the Township of Montville maintains a Home Depot Credit Account and store card for the convenience and efficiency of Township business; and

WHEREAS, the Township of Montville maintains a Shop-Rite Credit Account and store card for the convenience and efficiency of Township business; and

WHEREAS, the formal policy with respect to these credit accounts should be adopted on an annual basis; and

WHEREAS, upon recommendation of the Township Administrator and the CFO to re-authorize the formal store card policy annually, originally adopted by resolution on November 26, 2013;

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) The Finance Department is to keep physical possession of the Home Depot Store Card and the Shop-Rite Store Card;
- 2) Any designated user of the card must sign it out from the Finance Department using a form that states the Name, the last four digits of the Store Card, the date taken and the employee's signature when taken. That user must have a valid Purchase Order prior to picking up and using the store card.
- 3) After the purchase is made, the user must return the card to the Finance Department and using the form, list the date returned including the employee's signature when returned.
- 4) After each purchase, the receipts and corresponding purchase order must be turned in to their department for verification.
- 5) Authorized users are designated by their Department Head and must possess an active employee ID card.

**RESOLUTION # 2019-17** Resolution Accepting Resignation of Historic Preservation Review Commission Member- Bradley P. Botelho

BE IT RESOLVED, By the Township Committee of Montville that Historic Preservation Review Commission Member Bradley P. Botelho resignation is accepted with regret as of December 18, 2018

**RESOLUTION # 2019-18** Resolution Authorizing Appointments to Boards and Commissions

RESOLVED, that the Township Committee make the following Board and Commission appointments:

**BOARD OF ADJUSTMENT:**

James Marinello – 4 year term  
Kenneth Shirkey – 4 year term  
Ronald Cain, Jr. Alternate #1 – 2 year term  
Township Committee Liaison – Richard Cook; June Witty, Alternate

**BOARD OF HEALTH:**

Betty Bowers – 3 year term  
Sachin K. Shah – 3 year term  
Township Committee Liaison – Matthew S. Kayne; June Witty, Alternate

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

**DESIGN REVIEW COMMITTEE:**

Michael Kopas – 1 year term  
Brian Morgan – 1 year term  
Joseph H. Nadler – 1 year term  
Erik S. Wolfe – 1 year term  
Thomas L. Burns – 1 year term  
Anthony Garrett – 1 year term  
Tim Braden – 1 year term  
Richard D. Conklin – 1 year term  
Township Committee Liaison – Frank Cooney; June Witty, Alternate

**DOG PARK ADVISORY COMMITTEE:**

Jonathan Hallett – 1 year term  
Robert Bear – 1 year term  
Dolores Eckert-Cook – 1 year term  
Dolores Healey – 1 year term  
Joan Honig – 1 year term  
Christine Scott – 1 year term  
Melissa McCutcheon – 1 year term  
Sandra Spinelli – 1 year term  
Robert Greenfield – 1 year term  
Township Liaisons – Administrator/Assistant Administrator, Health Officer  
Township Committee Liaison – Frank Cooney, June Witty, Alternate

**DRUG AWARENESS-MUNICIPAL ALLIANCE COUNCIL:**

Keri Spitz - 3 year term  
Sharon Cimino - 3 year term  
Jeff Matias - 3 year term  
Nancy D'Oench - 3 year term  
Vincent Zaccaria – 2 year term  
Dominick Danzi – Police Liaison – 1 year term  
Nancy Mertz - Social Services Liaison – 1 year term  
Township Committee Liaison – June Witty; Cooney, Alternate

**ECONOMIC DEVELOPMENT COMMITTEE:**

Douglas Cooper – 3 year term  
Laura Hingle – 3 year term  
Margaret Miller-Sanders, Chamber of Commerce Liaison - 1 year term  
Erik S. Wolfe, Alternate #2 – 2 year term  
Township Committee Liaison – Richard D. Conklin; Richard Cook, Alternate

**ENVIRONMENTAL COMMISSION:**

Lawrence D. Kornreich – 3 year term  
Michele Caron – 3 year term  
Kevin Fitzpatrick – 3 year term  
Pam Misiewicz – 2 year term  
Township Committee Liaison – Matthew S. Kayne; Richard Cook, Alternate

**HISTORIC PRESERVATION REVIEW COMMISSION:**

Richard J. Gamsby – 4 year term  
Owen T. Weaver– 4 year term  
Niall Conway, Alternate #1 – 2 year term  
Township Committee Liaison – Richard Cook; Richard D. Conklin, Alternate



**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

**HOUSING COMMITTEE:**

Allen Barnett – 3 year term  
Thomas Mazzaccaro– 3 year term  
Carol Ann Soroko – 3 year term  
Township Committee Liaison – June Witty; Richard Cook, Alternate

**LIBRARY BOARD OF TRUSTEES:**

Mayor - 1 year term  
Dr. Rene Rovtar, Superintendent of Schools - 1 year term  
Dr. Casey Shorter & David Tubbs, Alternates to Superintendent of Schools - 1 year term  
Alternate to the Mayor – Frank Cooney

**MAYOR’S APPOINTMENTS TO THE LIBRARY BOARD OF TRUSTEES:**

Carmen L. Allora- 5 year term  
Linda Peskin – 5 year term  
Dianna Paradise – unexpired 1 year term ending 1/1/20.

**LONG TERM FINANCIAL PLANNING COMMITTEE:**

Douglas Cooper – 1 year term  
Tejal Bhatt – 1 year term  
Dimitriy Khalilov- 1 year term  
Jason Pawlikowski- 1 year term  
James Sandham Jr. – 1 year term  
Michael Colombo – 1 year term  
Roger Moss – 1 year term  
Zehra Karim, P.E. – 1 year term  
Frank W. Cooney, Chamber of Commerce Liaison – 1 year term  
Township Liaison – Victor Canning  
Township Committee Liaison – Matthew S. Kayne, Richard Cook, Alternate

**OPEN SPACE COMMITTEE:**

Corlas Ann Lorino – 1 year term  
Daniel Pagano – 1 year term  
John P. Misiewicz – 1 year term  
Glenn Bott – 1 year term  
Christine Cavaliere-Friedlein- 1 year term  
Gul Khan- 1 year term  
Christine Kebakis- 1 year term  
Ronald F. Luna- 1 year term  
Township Liaison – June Hercek  
Township Committee Liaison – June Witty, Frank W. Cooney, Alternate

**PLANNING BOARD:**

Mayor – 1 year term  
Frank W. Cooney, Township Committee - 1 year term

**MAYOR’S APPOINTMENTS TO THE PLANNING BOARD:**

Russell Lipari - 4 year term  
Lawrence D. Kornreich- 4 year term  
Nicholas Agnoli (Alternate #1) – 2 year term  
Lawrence D. Kornreich, Environmental Commission liaison - 1 year term

**RECREATION COMMISSION:**

Stephen H. Moscone - 5 year term  
John H. Hill- Alternate # 1 - 2 year term  
Township Committee Liaison – Richard Cook; Matthew S. Kayne, Alternate

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

ROCKAWAY RIVER WATERSHED CABINET:

Richard D. Conklin- 1 year term  
June Witty - 1 year term

TREE REMOVAL PERMIT APPEALS BOARD: Annual Appointments.

Steve Olson, Ivan Bader, Nick Marucci, Township Engineer; and Pam Misiewicz, Environmental Commission Liaison

**RESOLUTION # 2019-19**

Resolution to Affirm the Township of Montville's Civil Rights Policy with Respect to All Officials, Appointees, Employees, and Members of the Public that comes into contact with Municipal Employees, Officials and Volunteers

WHEREAS, it is the policy of the Township of Montville to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

WHEREAS, the governing body of the Township of Montville has determined that certain procedures need to be established to accomplish this policy;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Montville, in the County of Morris, and State of New Jersey that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

Section 2: The prohibitions and requirements of this Resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this Resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this Resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this Resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this Resolution.

Section 7: The Township Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

Section 8: At least annually, the Township Administrator shall cause a summary of this Resolution and the procedures established pursuant to this Resolution to be communicated within the Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this Resolution. This summary shall also be posted on the Township's web site.

Section 9: This Resolution shall take effect immediately.

Section 10: A copy of this Resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

**RESOLUTION # 2019-20**

**Resolutions Appointing Representatives – Annual:**

North Jersey Municipal Employee Benefits Fund: Katie Yanke  
Board of Education Subcommittee: Mayor; Matthew S. Kayne  
Morris County League of Municipalities: Mayor; Victor Canning  
Morris County Community Development: Mayor; June Hercek; Victor

Canning

New Jersey Sustainable Energy Meeting (SEM): June Hercek; Victor

Canning

Personnel Subcommittee: Mayor and Frank W. Cooney  
Pilgrim Pipeline Subcommittee: Richard D. Conklin, Matthew S. Kayne  
Rockaway River Watershed Cabinet: Richard D. Conklin, June Witty.

BE IT RESOLVED, that the following representatives be appointed for the year 2019:

North Jersey Municipal Employee Benefits Fund – Katie Yanke.

Board of Education Subcommittee – Representative of Township Committee – Mayor and Matthew S. Kayne.

Morris County League of Municipalities – Mayor and Victor Canning.

Morris County Community Development – Mayor, June Hercek, Victor Canning.

New Jersey Sustainable Energy Meeting (SEM) – June Hercek and Victor Canning.

Personnel Subcommittee – Mayor and Frank W. Cooney

Pilgrim Pipeline Subcommittee – Mayor; Matthew S. Kayne

Rockaway River Watershed Cabinet – Richard D. Conklin, June Witty

**RESOLUTION # 2019-21**

Morris County Joint Insurance Fund & Municipal Excess Liability Fund:  
Victor Canning; June Hercek

WHEREAS, the Township of Montville is a member of the Morris County Joint Insurance Fund and the Municipal Excess Liability Fund; and

WHEREAS, the Township Committee of the Township of Montville must appoint an individual as the representative of the Township of Montville to the Joint Insurance Fund and the Municipal Excess Liability Fund;

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that Victor Canning is hereby appointed as the representative of the Township of Montville to the Morris County Joint Insurance Fund and the Municipal Excess Liability Fund and that June Hercek is hereby appointed as the alternate to Victor Canning as representative of the Township of Montville to the Morris County Joint Insurance Fund and the Municipal Excess Liability Fund.

**RESOLUTION # 2019-22**      Resolution Open Public Meetings Act – Annual Schedule and Notice of Meetings

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 requires all public bodies covered by said Act at least once each year and within seven (7) days following the Annual Organization or Reorganization Meeting of such body to post and maintain posted throughout the year as set forth in the Act, a Schedule of the Regular Meetings of the public body to be held during the succeeding year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Montville, as follows:

1.      The Schedule of Regular Meetings of the Montville Township Committee as set forth in the Schedule annexed hereto be and the same is hereby adopted.
2.      The Township Clerk is hereby authorized and directed to prominently post said Schedule in at least one (1) public place reserved for such announcements.
3.      Said Schedule shall be mailed, faxed, or e-mailed by the Township Clerk to the following two (2) newspapers:
  - A.      The Citizen
  - B.      The Daily Record
4.      Said Schedule shall be placed on file with the Township Clerk.
5.      In the event that the annexed Schedule is hereafter revised, the revised Schedule shall be posted, mailed and filed by the Township Clerk in the manner described hereinabove.
6.      Special Meetings may be held as and when necessary with Notice to be given as provided for in the Act and meetings involving urgent matters may be held as provided for in Section 4(b) of the Act. The Township Clerk is hereby directed to prominently post said Notices in at least one (1) public place reserved for such announcements at least forty-eight (48) hours in advance of all meetings.
7.      Said Notices shall also be mailed, faxed, or e-mailed to the above newspapers at least forty-eight (48) hours in advance of the meeting.
8.      Said Notices shall be placed on file with the Township Clerk.
9.      The Township Clerk shall post a copy of this Resolution.

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

MONTVILLE TOWNSHIP COMMITTEE - SCHEDULE OF REGULAR MEETINGS 2019

Schedule of Regular Meetings: Second and Fourth Tuesdays of each month at 7 p.m. It is the intention of the Governing Body to meet in closed session from 7 p.m. to 8 p.m. The public portion will begin at 8 p.m. unless otherwise specified below or in a special meeting notice. Meetings are held at the Municipal Building, 195 Changebridge Road, Montville, New Jersey.

<u>2019</u>	<u>2019</u>
January 8	July 16
January 22	August 20
February 12	September 10
February 26	September 24
March 12	October 8
March 26	October 22
April 9	November 11
April 23	December 10
May 14	December 17 – Special Meeting 6:30 p.m.
May 28	
June 11	
June 25	

**RESOLUTION # 2019-23** Resolution Official Newspapers – The Daily Record; The Citizen; and electronic-Montville TAP

BE IT RESOLVED, that the Township Committee designate The Daily Record and The Citizen as the Official Newspapers for the Township of Montville for the year 2019.

BE IT FURTHER RESOLVED, that the Township Committee may provide, whenever possible, electronic notice of a meeting of the public body through the Internet to the *TAP into Montville* electronic newspaper

**RESOLUTION # 2019-24** Resolution Authorizing Cooperative Purchasing 2019

WHEREAS, in the past, the Township of Montville has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12, the Cooperative Pricing Council of the County of Morris, the Educational Services Commission (ESCNJ), the Passaic County Cooperative Pricing System, the Houston-Galveston Area Council (HGAC) National Cooperative Purchasing Program, the National Joint Powers Alliance (NJPA) National Cooperative Purchasing Program, the National Intergovernmental Purchasing Alliance (National IPA) National Cooperative Purchasing Program, the Bergen County Cooperative and the Cranford Police Cooperative; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under Contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the said Division, the Morris County Cooperative, the Educational Services Commission (ESCNJ), the Passaic County Cooperative Pricing System, the Houston-Galveston Area Council (HGAC) National Cooperative Purchasing Program, the National Joint Powers Alliance (NJPA) National Cooperative Purchasing Program, the National Intergovernmental Purchasing Alliance (National IPA) National Cooperative Purchasing Program, the Bergen County Cooperative and the Cranford Police Cooperative without the necessity of advertising for bids or in the cases where no bids have been received;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Montville, County of Morris and State of New Jersey as follows:

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

1. That the purchases by the Township of Montville through the several Municipal Departments shall be purchased under a Contract or Contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury, the Cooperative Pricing Council of the County of Morris, the Educational Services Commission (ESCNJ), the Passaic County Cooperative Pricing System, the Houston-Galveston Area Council (HGAC) National Cooperative Purchasing Program, the National Joint Powers Alliance (NJPA) National Cooperative Purchasing Program, the National Intergovernmental Purchasing Alliance (National IPA) National Cooperative Purchasing Program, the Bergen County Cooperative and the Cranford Police Cooperative in those cases where it is desirable and in the best interest of the Township of Montville without the necessity of advertising for bids, soliciting quotes, and in those cases where bids have been sought by advertisement therefore and no bids were received.

2. That a copy of this Resolution be forwarded to the Township Administrator, all Department Heads of the Township of Montville, Municipal Auditor and any other party of interest.

**RESOLUTION # 2019-25** Resolution approving Municipal Towing Services 2019 – J. Bono Enterprises, Inc. dba Boonton Service

WHEREAS, pursuant to Montville Township Code Chapter 358, an application was made to the Township of Montville for approval to provide towing services when called by the police; and

WHEREAS, an application was submitted by Boonton Service and an inspection was conducted by the police, criminal and driving histories were reviewed, and insurance certificates as required were provided.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, as follows:

Section 1. The following applicant is approved for light duty towing services for 2019 contingent upon the execution of contracts, which include hold harmless agreements, and payment of the contract fee:

1. J. Bono Enterprises, Inc. dba Boonton Service, 240 Myrtle Avenue, Boonton, NJ 07005

**2018 YEAR END RESOLUTIONS:**

**RESOLUTION # 2018-310** Transfer of Funds Resolution

WHEREAS, various bills have been presented for payment; and

WHEREAS, it is determined that there is a need to transfer funds to cover bills presented for payment in the respective appropriation accounts; and

WHEREAS, N.J.S. 40A:4-58 provides for the transfer of funds during the last two months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Montville, (not less than two-thirds of all members thereof affirmatively concurring) that the following transfers be made between the 2018 Budget Appropriations as follow:

<b>From</b>	<b>Amount</b>	<b>To</b>	<b>Amount</b>
<b><u>Current Fund</u></b>			
Insurance - Group Health	\$ 190,000.00	Professional Services (Legal)	\$ 100,000.00
		Information Technology OE	\$ 30,000.00
		Solid Waste OE	\$ 30,000.00
		Social Security	\$ 2,000.00
		Gasoline	\$ 18,000.00
		Insurance - General Liability	\$ 10,000.00
	<u>\$ 190,000.00</u>		<u>\$ 190,000.00</u>

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the transfers.

Motion Cooney second Witty to approve Resolution # 2018-310.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No:-0-

**RESOLUTION # 2018-311** Resolution authorizing the listing of bills and signing of checks - December 31, 2018

Motion by Cooney second by Witty to approve Resolution # 2018-311.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No:-0-

**RESOLUTION # 2018-312** Resolution of the Township of Montville, County of Morris State of New Jersey authorizing the execution of an addendum to the May 23, 2017 agreement between the Township of Montville and UHL & Associates, Inc. to conduct the “Artificial Recharge Pilot Study” for the Township of Montville

WHEREAS, there exists a need for a professional to conduct an “Artificial Recharge Pilot Study” in the Township of Montville and it has been determined to award this contract as a professional service without obtaining competitive bids or quotations pursuant to the provisions of N.J.S.A. 19:44A-205; and

WHEREAS, the Township and Uhl & Associates, Inc. previously entered into an Agreement, dated May 23, 2017, for Uhl & Associates, Inc. to perform such services in accordance with the November 3, 2016 proposal; and

WHEREAS, the Agreement had a not-to-exceed amount of \$79,000; and

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 1, 2019**

WHEREAS, Uhl & Associates, Inc., asked the governing body to consider amending their contract due to attendance at additional meetings; and

WHEREAS, the Township and Uhl & Associates, Inc., wish to amend the Professional Services Agreement to increase the total fee payable from \$79,000 to \$85,000; and

WHEREAS, the professional consulting services for this study are billed at rates according to the 2017 Fee Schedule for Uhl & Associates, Inc.; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of a contract for professional service without competitive bidding, and the contract itself, be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that the Township of Montville hereby awards and authorizes the Township Clerk to execute an Addendum with Uhl & Associates, Inc. to conduct the "Artificial Recharge Pilot Study" for a fee not to exceed \$85,000; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the total fee authorized for this contract shall not exceed \$85,000 without the prior written approval of the Township Committee; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that funds for these services are available through the following account:

ORD #2017-22, Aquifer Recharge Study, C-06-55-567-503

Motion by Kayne second by Witty to approve Resolution # 2019-312.

Roll Call

Yes: Kayne, Witty, Cook, Cooney, Conklin.

No:-0-

**TOWNSHIP COMMITTEE COMMENTS:**

**Chairman Richard D. Conklin Annual Message on the Conditions and Needs of the Township of Montville:**

As required by the Montville Township Code, the mayor is to deliver an annual message to the Township Committee, regarding the condition and needs of the Township. I began my 2018 message by saying that the Townships condition was good. Thanks to the hard work and leadership of our administrator Mr. Canning, our Assistant Administrator June Hercek, and this Township Committee, I'm starting this year's report by stating that the condition of our Township is VERY GOOD.

Our Township Committee, with the support of our Township's dedicated personnel, professional staff, and volunteers have successfully accomplished the following 2018 goals:

Over 4 ½ miles of road repaving which included (14 streets).

The installation of our new "State of the Art" ADA compliant playground at Community Park.

Continued with our Street Scape enhancements, and Street Sign replacement program throughout the township.

Upgrades to the Towaco Center including lighting, banner poles, and plantings. (We thank the Towaco Civic Association for the contributions and volunteer work with these tasks.)



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We continued with various security upgrades at facilities throughout the Township including Town Hall, Police Headquarters, Dog Park, and others.

Completed over \$150,000.00 of infrastructure improvement (including drainage, sewer, and water) Improved relationships, while lowering costs through shared services with neighboring towns. to ensure we adequately make provision for our future needs and growth, the Planning Board's Master Plan subcommittee will be completing their 2018 evaluations and submitting their recommendations to the Township in the very near future.

In appreciation of our residents, we enhanced and expanded our Montville Day Event. Through proper management and conservation (and a little help from Mother Nature) our aquifer levels have reached normal highs not seen since 2009.

More significantly, with the hard work and guidance of our Township's attorney and professional planner, we believe we have negotiated an acceptable settlement with The Fair Share Housing Council, avoiding a court ordered resolution that could be unsettling for the entire community.

It should be noted that all the above, and additional items, were all achieved while maintaining an acceptable budget. Montville Townships levy has been considerably below the State's mandatory 2% cap for the last 6 years, and we have maintained an exceptional AAA bond rating for the past 10 years. We have been accomplishing all of the above while still "reducing" our overall debt by about 2 million dollars per year (approx. 24 million reduction since 2012). Our current debt level is at its lowest level in years.

**2019**

Collectively, the Township Committee develops goals and objectives for each year. This committee has not yet finalized our 2019 objectives, however, the following is a brief summary of some of the items of consideration, or that I believe should be included. Maintaining our bond rating, and reducing debt, while holding the line on taxes is always an obviously priority.

We will continue with an aggressive street paving program.

Install sidewalks at Horseneck Road to provide safer travel for students. (Funded in part with grant money) and complete upgrades to pedestrian crossing at Towaco Center. Let's continue with the replacement of street signs with the new historic architectural design, and continue to improve streetscapes where possible. (Both will bolster property values and stimulate pride in Montville).

We will be addressing required repairs to the water dam at Lake Montowac. Let's finally pass an ordinance that will help preserve our historic structures and buildings but preventing "demolition by neglect".

The design for the Sewer expansion project at the Upper Old Lane area should be completed with bid and award soon to follow.

Recent flooding has been an issue in the Valhalla section and other areas of the Township. Engineering needs to further review the causes and develop a plan of action for corrective measures. Montville Township will be entering into a shared services agreement with Fairfield for flood controlling dsnagging of the Passaic River.

Upgrades to Community Park including replacement lighting, expansion and upgrades to the amphitheater and the construction of an ample sized covered pavilion for our residents use is being considered.

Let's always continue to explore new opportunities to preserve Open Space.

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Our Township's first responders (fire and first aid) are one hundred percent volunteer organizations who are on call 24 hours a day, 7 days a week. We need to pass a resolution, and encourage our neighboring municipalities to pass supporting resolutions, asking our state legislative representatives to work with our volunteer's to develop incentives to increase their ranks and reward their service.

**Challenges:**

Montville Township still has its challenges. We must continue to protect our sole source aquifer. Control responsible development that will meet our future needs while preserving our character, traditions, and quality of life.

Drug abuse: Opioids and other narcotics continue to be a plague on our Township and country. The Township Committee needs to work in conjunction with our Drug Awareness Council, Health Department, and law enforcement to aggressively fight this crisis. The Township Committee recently passed a Resolution asking our state legislature NOT to legalize the sale of recreational Marijuana. In closing, I encourage greater participation, feedback, and suggestions from our residents. I'm excited, optimistic, and I'm looking forward to a productive and successful 2019. Thank you all.

**Deputy Mayor Frank Cooney**

I would like to wish everyone a happy and healthy New Year. Thank you for your support on my re-election and I will continue to work with my fellow Committee Members to keep Montville Township going in the right direction. As you look around our Township you can see we are building on the foundation that was here before us. I care about the way our Township looks, street signs, road projects, improvement projects and the Township's financial security for the future generations. That is why the tax increase is kept under 2% cap. I care about the safety of our community in this ever-changing world. In my first term, we worked hard to restore our Police Department to the recommended number of 41 Police Officers. I believe in the mission of SROs (School Resource Officer) in our schools.

I ask everyone to join me in 2019, a year which focuses on how we treat each other. We brought back Montville Day bringing the community together and having organizations side by side, neighbors meeting neighbors. We are a community that is made of different languages, cultures, religions, but we are a community first.

I would like to end my speech by thanking everyone who came out today especially my family for all their support. My family had a rough couple of years with the loss of my father and my nephew's car accident. I knew Montville was a great place once I saw the outpour of love and support from the residents when my nephew had his accident. That kindness makes me proud to be up here today. Thank you for your support and Happy New Year.

**Committeeman Cook**

I would like to wish everyone a happy and healthy New Year. Congratulations to Deputy Mayor Cooney on his re-election. Would like to congratulate Chief Appelmann on his retirement. Congratulation to our newly promoted Police Officers wishing them much success in their new positions. I would like to thank our volunteers- Fire Department, First Aid Squad, Committee/Board members and our Township Employees for your dedication and service. It is greatly appreciated. I look forward to working with all my colleagues to make Montville even greater.

**Committeeman Kayne**

These past few days were a moment to reflect on the year that was. First, I would like to say it is a distinct honor to be sitting up here on the Township Committee. I know I am not the only one that is thinking this first year flashed by. It was a year of learning what makes the town tick and a year of many decisions. There are so many in the audience here today that had a hand in shaping our township and I thank you for that. Many thanks to our Township employees and Administration for all their hard work and

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dedication. Congratulations to Chief Appelman on his retirement and congratulations to our newly appointed Chief Andrew Caggiano. Many thanks to our Police force for all their work though out the year. Congratulations to Deputy Mayor Cooney on his re-election. Thank you Mayor Conklin for your leadership. To all the volunteers, Township employees and community I wish you a prosperous, happy and healthy New Year.

**Committeewoman Witty**

I continue to be honored and privileged to serve all the residents of Montville Township. Today on the first day of the New Year, we are celebrating community members who dedicated their time & energy to make Montville Township the extraordinary community that it is. Our community will be forever grateful for the many collective hours service and dedicated hard work that they have and will volunteer. Thank you for your service. I wish to congratulate our Police Department on their promotions. Best Wishes to Rudy Appelman. Congratulations to Mayor Conklin and Deputy Mayor Cooney. I am very thankful for my colleagues here and we look forward to serving you in 2019. Best wishes for a happy and healthy New Year.

Administrator Victor Canning wished everyone a Happy and Healthy New Year.

God Bless America- Jeffrey Gallup

Chairman Conklin stated if you were appointed to a board or commission today, please see the Township Clerk after the meeting to be sworn in and sign the form.

Meeting adjourned at 4:50 p.m. Motion: Cooney. Second: Witty. All in favor. Motion approved.

Respectfully submitted,

Approved:

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Leena M. Abaza, Township Clerk

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Richard D. Conklin, Mayor