

Montville Township Committee Meeting Minutes May 12, 2020

****This meeting was conducted via teleconferencing due to the Coronavirus disease (COVID-19)****

Montville Township Committee Regular Meeting

Tuesday, May 12, 2020, 3:30 p.m.

Montville Township Municipal Building, 195 Changebridge Road, Montville, New Jersey

3:30 p.m. – Public Session

Statement of Open Public Meetings Act Compliance read by Mayor Frank W. Cooney

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and more specifically, N.J.S.A. 10:4-8, which permits public meetings to be held via communications equipment, and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, and a further Order that residents shelter at home, and the Township of Montville's declaration of a Local State of Emergency on March 16, 2020, the Township does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, a telephonic public meeting of the Mayor and Township Committee will be held on Tuesday, May 12, 2020, at 3:30 p.m. Town Hall will not be open to the public to physically attend the meeting. Any members of the public who wish to attend the meeting telephonically may do so by calling into the service number, (978) 990-5000, followed by access code 424062.

The location of the meeting remains the same: Montville Township Municipal Building, 195 Changebridge Road, Montville, NJ.

Notice mailed, e-mailed, and/or faxed to the following Newspapers: The Daily Record and The Citizen. Notice/agenda posted on the bulletin boards at the Municipal Building and the Township's website agenda center at www.montvillenj.org.

Roll Call Township Committee

Present: Matthew S. Kayne, Committeeman
June Witty, Committeewoman
Rich Cook, Deputy Mayor
Richard D. Conklin, Committeeman
Frank W. Cooney, Chairman

Also present: Victor M. Canning, Township Administrator
June E. Hercek, Assistant Administrator
Fred Semrau, Township Attorney
Leena M. Abaza, Township Clerk

Prayer & Pledge of Allegiance

Chairman Cooney advised that telephones would be muted except for portions of the agenda for public comments.

Prayer was read by Committeeman Conklin.

Certificates of Recognition - Montville Girl Scout Troop 80492

The Township Committee sent out certificates of recognition to Giovanna Angiolini, Toniann Bednarz, Marissa Bordonaro, Jacqueline MacStudy and Rebecca Sherman for attaining the Girl Scout Gold Award. Chairman Cooney hopes to host the recipients at a later date once shelter-at-home and social distancing measure are lifted.

2020 Municipal Budget:

1. **Resolution #2020-150** waiver of reading in full of the 2020 Municipal Budget

WHEREAS, N.J.S. 40A:4-8 permits that the Budget as advertised may be read by its title providing that at least one week prior to the date of the hearing a complete copy of the approved budget shall

a) be posted in a public place where public notices are customarily posted and at the free public library, and

b) is made available to each person requesting the same during said week and during the public hearing, and

WHEREAS, the Township of Montville has complied with the aforesaid requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, the reading in full of the 2020 Budget be dispensed with.

Motion by Conklin second by Kayne to approve Resolution #2020-150. All in favor. Motion adopted.

2. Public hearing on the 2020 Municipal Budget

Motion by Cook second by Kayne to open public hearing on the 2020 Municipal Budget. All in favor. Motion adopted.

Administrator Victor Canning gave a recap of the 2020 Municipal Budget:

- Tax levy is 1.44% increase, approximately a \$30 increase on the average assessed home (about \$2.50 per month). This is the 3rd lowest increase in the last two decades.
- \$300,000 in cuts were made to the budget to lighten the taxpayer load without impacting the quality of Township services.

No public comments.

Motion by Cook second by Conklin to close public hearing on 2020 Municipal Budget.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

Committeeman Kayne expressed thanks to Chief Financial Officer Katie Yanke and Administrators for their work in developing the budget.

3. Adoption of the 2020 Municipal Budget: **Resolution #2020-151.**

Motion by Cook second by Conklin adopting Resolution #2020-151.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

Committeewoman Witty lost connectivity causing the vote to be delayed until later in the meeting upon recommendation of Township Attorney Fred Semrau. Committeewoman Witty's affirmative vote was obtained after connectivity was re-established at 3:51 p.m.

This Resolution will be spread in full at the end of the meeting minutes.

4. **Resolution #2020-152** Self-Examination of the 2020 Township Budget.

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Township of Montville has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Montville that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Township Committee has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget.
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4- 45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated;
 - b. Items of appropriations are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion by Kayne second by Cook adopting Resolution #2020-152.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

Committeewoman Witty's affirmative vote was received after connectivity was re-established at 3:51 p.m.

Public Hearing on Ordinance for Final Adoption:

None.

Reports:

1. Administrator's report

- COVID-19 is improving with no new cases for 3 days and 2 cleared cases. Township total was 23 people. Public should still observe shelter-at-home and social distancing. Police Chief Andrew Caggiano is working on the FEMA application to recoup Township expenses due to the COVID19 responsive measures.
2. Attorney's report
 - Supreme Court denied application of JCP&L appeal. The Township's settlement will go forward.
 - Other items for closed executive session.
 3. Township Committee liaison reports and comments

Chairman Cooney –

- Chairman Cooney read the following statement regarding Executive Order 130:

“On April 28, 2020, the date Executive Order 130 was provided to the Township, many residents had already paid their property taxes and the majority of the outstanding balance for the quarter was due from the banks, financial institutions, and mortgage companies who pay property taxes on behalf of the homeowner. The Governor did not extend the Town's obligation to pay the Board of Education and the County of Morris. So, the obligation for the Township to pay the County and School are still in place, since the State failed to extend such due dates. A late payment to the County would result in a 6% penalty.

Every Town needed to review their cash flow to be certain that an extension will not cause a shortfall in cash and the Township will be able to meet its statutory obligations. Now that we have the funds from the mortgage companies, financial institutions, and banks, we can offer this courtesy to our residents who are financially struggling as a result of this pandemic. This extension is the maximum extension permitted by law, an extension to June 1. We are pleased to take this action knowing that the Township is still able to meet all of its financial obligations.”

- He stated that Resolution #2020-162 would be added to the agenda

Committeewoman Witty

- Drug Awareness Council - Municipal Alliance (DAC) is still selling lawn signs for graduates of Middle School and High School. Information is on the DAC webpage.
- V.F.W. has requested a banner to be hung across Changebridge Road in observance of Flag Day. The V.F.W. asked Mrs. Witty to present another matter for closed session.

No reports from Committeeman Kayne, Deputy Mayor Cook or Committeeman Conklin.

Old Business:

1. Project status report

Committeeman Kayne asked whether the meeting with Parsippany-Troy Hills Township about sewerage was still taking place on May 14.

Assistant Administrator June Hercek confirmed the meeting was still going forward.

Committeeman Kayne also stated that he was pleased to see modifications from the Township Engineer on the proposed road ordinance and looks forward to proceeding.

New Business:

- Montville Township Senior Class support.

Committeeman Kayne stated that the Board of Education is meeting this evening to discuss graduation and year end activities based on guidelines under the COVID19 State of Emergency.

Assistant Administrator June Hercek commented that a May 9, 2020 letter from the Department of Education enumerated certain restrictions from the State Director of Emergency Management such as no in-person ceremonies, graduations, proms, wave parades, parades, etc. These would violate Executive Order 107 and should be postponed or cancelled until such times as these restrictions are lifted.

The Township Committee agreed to seek more information on what the Board of Education plans before formalizing support.

Ordinance Introductions:

None.

Public Portion

Motion by Kayne second by Conklin to open public session. All in favor. Motion adopted.

Henry Bernstein, 12 Breton Drive: He asked about Township plans for any resurgence of COVID19 infection in light of the approaching cold and flu season in the fall. He also asked what the Township will do to enforce continued guidelines.

Administrator Victor Canning responded that the Governor's office released additional executive order directives. There will be criteria for testing and other measures such as contact investigations to forecast the future. Administration and Township Department Heads are in discussion about Township events contingent on emergent details.

Administrator Victor Canning stated that Health Officer Amy Puluso is reviewing directives and will draft specific measures regarding the Township's enforcement of executive orders from the State.

Motion by Witty second by Kayne to close public session. All in favor. Motion adopted.

Resolution Authorizing Consent Agenda No. 2020-CA9:

Resolution #2020-153 resolution authorizing the processing of certain Tax Sale Certificate Redemptions

Resolution #2020-154 resolution approving Volunteer Firefighter Certificate of Exemption – Matthew C. Fink

Resolution #2020-155 resolution approving Volunteer Firefighter Certificate of Exemption – Alycia M. Cooper

Resolution #2020-156 a resolution of the Township of Montville, in the County of Morris and State of New Jersey, authorizing the release of a Soil Stabilization Bond received for work performed at 54 Route 46, Block 176, Lot 15.02

Motion by Cook second by Kayne approving the above consent agenda resolutions.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

Resolution # 2020-153 resolution authorizing the processing of certain Tax Sale Certificate Redemptions

BE IT RESOLVED by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that the following tax sale certificate redemptions be processed by the department of Finance:

Block 52.02 Lot 102.10

120 Revere Ct

Lien Redemption Certificate #19-00008

\$838.19

To: Palmisano, Robert or Nancy

*Chairman Cooney recused himself on item #20-00774.

2. **Resolution #2020-157** resolution authorizing the award of a Professional Services Contract without competitive bidding to Paulus, Sokolowski & Sartor, LLC to perform Professional Engineering Services for Montville Township

WHEREAS, there exists a need for professional engineering services to be rendered to the Township of Montville in connection with Task 1 of the Township's Windsor Tank Engineering Evaluation Study; and

WHEREAS, the Township wishes to retain Paulus, Sokolowski & Sartor, LLC to perform such services; and

WHEREAS, the maximum amount of for services under this contract shall not exceed a total of \$22,125; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. §40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montville, in the County of Morris, and State of New Jersey, as follows:

Section 1. The contract with Paulus, Sokolowski & Sartor, LLC is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. §40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 2. Paulus, Sokolowski & Sartor, LLC shall provide professional engineering services to the Township as set forth in its proposal of April 15, 2020 as it relates to Task 1 of the Township's Windsor Tank Engineering Evaluation Study.

Section 3. A notice of this action shall be printed once in the legal newspaper of the Township of Montville as required by law.

Section 4. A copy of this Resolution shall be provided to Katie Yanke, Chief Financial Officer, and to Paulus, Sokolowski & Sartor, LLC, 67A Mountain Boulevard Ext., PO Box 4039, Warren, New Jersey 07059, for their information and guidance.

Section 5. The account to be used for these services is as follows:
ORD #2015-16 Water Tank Replacement; C-06-55-564-504; \$22,125.00

This Resolution shall take effect immediately.

Motion by Conklin second by Witty approving Resolution #2020-157.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

3. **Resolution #2020-158** resolution of the Township of Montville, County of Morris and State of New Jersey authorizing the award of a contract for improvements to Waughaw Road

WHEREAS, pursuant to authorization by the Mayor and Township Committee of the Township of Montville, the Township received sealed competitive bids for the Improvements to Waughaw Road Project; and

WHEREAS, ten (10) sealed bids were received and opened on May 5, 2020, in accordance with the bid specifications:

1) Mark Paving Co., Inc.	\$360,958.75
2) DLS Contracting, Inc.	\$368,668.25
3) D&L Paving Contractors, Inc.	\$381,270.75

4) CCM Contracting	\$396,924.75
5) Covino & Sons Construction	\$398,795.00
6) Salmon Bros, Inc.	\$417,860.00
7) American Asphalt & Milling	\$498,016.33
8) ADG Contracting Corp.	\$551,764.00
9) Paving Materials & Contracting	\$595,596.00
10) AJM Contractors	\$601,133.00

; and

WHEREAS, said bids have been duly reviewed and analyzed by the Montville Township Attorney, Township Engineer and Township Water and Sewer Department; and

WHEREAS, the Local Public Contracts Law requires that competitive bidding contracts be awarded to the lowest, responsible, responsive bidder; and

WHEREAS, the bid received from Mark Paving Co., Inc. at a total cost of \$360,958.75 has been found to be in proper form and in compliance with the provisions of N.J.S.A. §40A:11-23.5 and the specifications as written; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for this purchase.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Montville, in the County of Morris, and State of New Jersey as follows:

1. The Township Committee hereby awards a contract to Mark Paving Co., Inc., 77 Cutters Dock Road, Woodbridge, New Jersey 07095, for the Improvements to Waughaw Road Project in accordance with the bid specifications at the pricing set forth in its bid proposal at a total price not to exceed \$360,958.75.
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with Mark Paving Co., Inc. in accordance with its bid for the Improvements to Waughaw Road Project.
3. The Township’s Chief Financial Officer has certified the availability of funds for this contract.
4. This resolution and contract shall be available for public inspection in the office of the Township Clerk.
5. The accounts to be used for this project are as follows:

C-04-56-139-001 – Waughaw Road Improvements	\$241,250.00
C-04-56-127-109 – Waughaw Road Improvements	\$109,250.00
C-04-56-136-001 – 2018 Road Resurfacing	\$ 5,112.00
C-04-56-141-003 – 2019 Roadway Maintenance	<u>\$ 5,346.75</u>
	\$360,958.75

This Resolution will take effect immediately.

Motion by Kayne second by Witty approving Resolution #2020-158.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

4. **Resolution #2020-159** resolution of the Township of Montville, County of Morris and State of New Jersey authorizing the award of a contract to Denville Line Painting for Traffic Striping work under the Morris County Cooperative Pricing Council

WHEREAS, a Morris County Cooperative Pricing Council contract is available for road resurfacing (Contract #36 Traffic Striping on Roadways): and

WHEREAS, the Township has a need for traffic striping for the following projects:

Project	Account #	Amount
2020 Roadway Resurfacing and Improvements	C-04-56-145-001	\$50,000

; and

WHEREAS, the Township of Montville wishes to award the contract for traffic striping of the above-referenced projects to Denville Line Painting, Inc., 2 Green Pond Road, Rockaway, New Jersey, under the Morris County Cooperative Pricing Council in the total amount not to exceed \$50,000.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Montville, in the County of Morris, and State of New Jersey that Denville Line Painting, Inc. is hereby awarded the Contract for the following municipal projects under the Morris County Cooperative Pricing Council, Contract #36 Traffic Striping for Roadways:

Project	Account #	Amount
2020 Roadway Resurfacing and Improvements	C-04-56-145-001	\$50,000

This Resolution will take effect immediately

Motion by Kayne second by Witty approving Resolution #2020-159.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

- 5. Resolution #2020-160** resolution of the Township of Montville, County of Morris and State of New Jersey authorizing the award of a contract to Tilcon New York, Inc. for road resurfacing work under the Morris County Cooperative Pricing Council

WHEREAS, a Morris County Cooperative Pricing Council contract is available for road resurfacing (Contract #6 Road Resurfacing, Category 'A', Hot Mix Asphalt and Category 'B', Milling of Hot Mix Asphalt); and

WHEREAS, the Township has a need for road resurfacing for the following projects:

Project	Account #	Amount
Road Improvements to Canal, Turner, Evergreen	C-04-55-977-903	\$ 60,000.00
2019 Road Resurfacing	C-04-56-141-002	\$ 76,140.00
2019 Road Improvements	C-04-56-141-003	\$ 4,669.94
2019 Road Resurfacing & Improvements	C-04-56-142-007	\$102,936.12
2020 Roadway Resurfacing and Improvements	C-04-56-145-001	\$656,253.94
	NOT TO EXCEED	\$900,000.00

; and

WHEREAS, the Township of Montville wishes to award the contract for the road resurfacing of the above-referenced projects to Tilcon New York Inc., 9 Entin Road, Parsippany, New Jersey under the Morris County Cooperative Pricing Council in the total amount not to exceed \$900,000.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Montville, in the County of Morris, and State of New Jersey that Tilcon New York, Inc. is hereby awarded the Contract for the following municipal projects under the Morris County Cooperative Pricing Council, Contract #6 Road Resurfacing:

Project	Account #	Amount
Road Improvements to Canal, Turner, Evergreen	C-04-55-977-903	\$ 60,000.00
2019 Road Resurfacing	C-04-56-141-002	\$ 76,140.00
2019 Road Improvements	C-04-56-141-003	\$ 4,669.94
2019 Road Resurfacing & Improvements	C-04-56-142-007	\$102,936.12
2020 Roadway Resurfacing and Improvements	C-04-56-145-001	\$656,253.94
	NOT TO EXCEED	\$900,000.00

This Resolution will take effect immediately.

Motion by Kayne second by Witty approving Resolution #2020-160.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

6. Resolution #2020-161 resolution authorizing the Tax Collector to process third quarter "estimated" Tax Bills, due August 1, 2020

WHEREAS, in light of the disruption caused by the coronavirus outbreak, the State delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and

WHEREAS, the DLGS "strongly recommends" under Local Finance Notice 2020-07 "that Municipalities prepare to issue estimated property tax bills for 2020" and

WHEREAS, the Division of Local Government Services (DLGS) may not certify State Aid allocations until State Aid Appropriations are known; and

WHEREAS, without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and

WHEREAS, the Tax Collector, in consultation with the Chief Financial Officer, computed and certified an estimated Tax Levy necessary to bill the third quarter taxes due August 1, 2020

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the township of Montville, in the County of Morris and State of New Jersey, hereby authorizes that:

- The Tax Collector is directed to prepare and issue estimated tax bills for the Township of Montville for the third quarter of 2020, in accordance with the provisions of N.J.S.A. 54:4-66.2 et seq.
- The entire estimated tax levy for 2020 is hereby set at \$111,653,671.
- The Tax Collector takes any additional steps necessary to immediately implement this resolution

BE IT FURTHER RESOLVED that, the third quarterly installment of 2020 taxes shall not be subject to interest until the later of August 10, 2020 or the twenty-fifth (25) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

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TOWN: Township of Montville

2019 Taxes		2019 Tax Rate	
\$109,215,281.12		\$2.429	
2.388 with avg of FD rates of 0.41 = 2.429			
		95%	105%
Municipal	\$19,237,811.00	\$18,275,920.45	\$20,199,701.55
Local School	\$71,851,151.00	\$68,258,593.45	\$75,443,708.55
Open Space	\$1,665,037.00	\$1,581,785.15	\$1,748,288.85
Regional School	\$0.00	\$0.00	\$0.00
Fire District	\$1,795,004.00	\$1,705,253.80	\$1,884,754.20
County	\$12,633,176.15	\$12,001,517.34	\$13,264,834.96
County Open Space	\$375,783.97	\$356,994.77	\$394,573.17
County Health	\$0.00	\$0.00	\$0.00
Municipal Library	\$1,657,318.00	\$1,574,452.10	\$1,740,183.90
Misc	\$0.00	\$0.00	\$0.00
Totals	\$109,215,281.12	\$103,754,517.06	\$114,676,045.18

Current Year Total Assessed Value

\$4,512,784,929.00

2020	Estimated Amt	
Municipal	\$19,541,981.00	\$0.43304
Local School	\$73,823,576.00	\$1.63588
Open Space	\$1,669,730.00	\$0.03700
Regional School	\$0.00	\$0.00000
Fire District	\$1,918,720.00	\$0.04252
County	\$12,668,741.00	\$0.28073
County Open Space	\$376,817.50	\$0.00835
County Health	\$0.00	\$0.00000
Municipal Library	\$1,654,105.00	\$0.03665
Misc	\$0.00	\$0.00000
	\$111,653,670.50	\$2.47416

Rounding Up	
Rounding Difference	\$37,756.49
Tax Rate to be used	\$2.475
Rounded Amounts	\$111,691,426.99

	2019	2020 Estimated	Incr/Decr	
Municipal	\$19,237,811.00	\$19,541,981.00	\$304,170.00	101.581%
Local School	\$71,851,151.00	\$73,823,576.00	\$1,972,425.00	102.745%
Open Space	\$1,665,037.00	\$1,669,730.00	\$4,693.00	100.282%
Regional School	\$0.00	\$0.00	\$0.00	#DIV/0!
Fire District	\$1,795,004.00	\$1,918,720.00	\$123,716.00	106.89%
County	\$12,633,176.15	\$12,668,741.00	\$35,564.85	100.28%
County Open Space	\$375,783.97	\$376,817.50	\$1,033.53	100.28%
County Health	\$0.00	\$0.00	\$0.00	#DIV/0!
Municipal Library	\$1,657,318.00	\$1,654,105.00	-\$3,213.00	99.81%
Misc	\$0.00	\$0.00	\$0.00	#DIV/0!
Totals	\$109,215,281.12	\$111,653,670.50	\$2,438,389.38	102.23%

← This cannot be over 105% or under 95%

Motion by Conklin second by Witty approving Resolution #2020-161.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

Motion by Cook second by Witty to add Resolution #2020-162 to the agenda.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

7. **Resolution #2020-162** resolution instituting a grace period through June 1, 2020 for payment of second-quarter property taxes due May 1, 2020, pursuant to Executive Order 130

WHEREAS, pursuant to N.J.S.A. 54:4-66(a), second-quarter property taxes in the Township of Montville are due May 1, 2020, with a ten (10) day statutory grace period; and

WHEREAS, on April 28, 2020, in response to New Jersey's ongoing COVID-19 Public Health Emergency and State of Emergency, Governor Phil Murphy signed Executive Order 130, which authorizes municipalities to institute by resolution a grace period concluding on a date no later than June 1, 2020 for the payment of second-quarter property taxes due May 1, 2020; and

WHEREAS, while the Township must still meet its continuing financial payment obligations to the County of Morris and local board of education, the Administration has taken the necessary financial steps to accommodate the extension of the second-quarter payment to June 1, 2020, the latest date permitted by law; and

WHEREAS, the Township has reached the statutory ten (10) day grace period and now wishes to extend the grace period to June 1, 2020 to provide relief to those taxpayers who may be suffering from financial hardship related to the COVID-19 pandemic, such as a substantial loss of income and additional expenses for necessary healthcare.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, as follows:

1. In accordance with Executive Order 130, the Township of Montville hereby institutes a grace period through June 1, 2020 for the payment of second-quarter property taxes.
2. In the event taxes are not paid by June 1, 2020, the Township is obligated to assess applicable interest and penalties as set forth by law.
3. This Resolution is retroactive to May 11, 2020, when the statutory grace period ended.
4. The Township Clerk shall notify the Director of the Division of Local Government Services in the Department of Community Affairs of this Resolution no later than the third business day following its adoption.

This Resolution shall take effect immediately.

Motion by Conklin second by Kayne to adopt Resolution #2020-162.

Roll Call:

Yes: Kayne, Witty, Cook, Conklin, Cooney

No: -0-

Chairman Cooney asked Township Clerk to forward this resolution to Tap Into Montville.

Review Of Meeting Action Items:

1. Administrator
 - Will have staff reach out to the V.F.W. about hanging the Flag Day banner

2. Attorney – items for closed session.
3. Township Committee - none

Resolution authorizing Closed Executive Session to discuss the following matters as permitted pursuant to NJSA 10:4-12:

1. Attorney-Client Privilege: Lake Surprise & 5 Indian Lane; PBNJ Capital v. Montville Township, et al., water/sewer fees
2. Litigation: Affordable Housing; 107 Changebridge Road., litigation
3. Personnel: Budget.
4. V.F.W. concern

Motion by Conklin second by Witty to approve resolution authorizing Closed Executive Session and move into closed session. All in favor. Motion adopted.

Township Attorney Fred Semrau stated for the record that no further official business would be conducted after closed executive session than to adjourn the meeting.

Assistant Administrator June Hercek reminded Township Committee members to end the current call and call back on the designated number for closed session.

5:15 p.m. Adjournment

Motion by Conklin second by Kayne to reopen public session. All in favor. Motion adopted.

Motion by Cook second by Kayne to adjourn. All in favor. Meeting adjourned at 5:15 p.m.

Respectfully submitted,

Approved: June 30, 2020
Montville Township Committee

Leena M. Abaza, Township Clerk

Frank W. Cooney, Mayor

SECTION 2 - UPON ADOPTION FOR YEAR 2020

RESOLUTION #2020-151 Motion by Cook second by Conklin to adopt.

Be It Resolved by the MONTVILLE County of MORRIS TOWNSHIP that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 19,541,981.00 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations:
 (Item 5 Below) Minimum Library Tax
- (d) \$ 1,854,105.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 1,854,105.00 (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes	Noes	Abstained	Absent
Kayne Wilty Cook Conklin Cooney			

SUMMARY OF REVENUES

1. General Revenues	01-199	\$	2,726,500.00
Surplus Anticipated			
Miscellaneous Revenues Anticipated	11-099	\$	6,512,198.24
Receipts from Delinquent Taxes	03-199	\$	750,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 2)(See Sheet 11)	07-199	\$	19,541,981.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 3, Sheet 42	07-199	\$	-
Item 3(b), Sheet 11 (N.J.S.A. 18A:4-14)	07-199	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 3(b), Sheet 11 (N.J.S.A. 18A:4-14)	07-199	\$	1,854,105.00
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	12-199	\$	31,184,704.24
Total Revenues			

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:			
Within "CAPS"		XXXXXX	XXXXXXXXXXXX
1a & b) Operations Including Contingent		34-201	\$ 19,602,615.00
1e) Deferred Charge and Sundry Expenditures - Municipal		34-238	\$ 2,402,235.00
1g) Cash Deficit		45-885	\$ -
Excluded from "CAPS"		XXXXXX	XXXXXXXXXXXX
1e) Operations - Total Operations Excluded from "CAPS"		34-215	\$ 2,077,128.24
1c Capital Improvements		44-618	\$ 200,000.00
1d) Municipal Debt Service		45-939	\$ 4,247,270.00
1e) Deferred Charges - Municipal		46-859	\$ 42,187.00
1) Judgments		37-410	\$ -
1h) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:44-17.1 & 17.3)		28-115	\$ -
1B) Cash Deficit		46-015	\$ -
1k) For Local District School Purposes		28-110	\$ -
1m) Reserve for Unaffected Taxes		28-918	\$ 2,613,450.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)		07-155	
Total Appropriations		34-490	\$ 31,184,784.24

I, the undersigned, hereby certify that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 12th day of May, 2020. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appears in the 2020 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 12th day of May, 2020, [Signature], Clerk