



Township of Montville

BUSINESS OFFICES:

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POLICE DEPARTMENT:

PUBLIC SAFETY BUILDING
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For Immediate Release – December 2, 2020

It has come my attention as the Township Administrator that there were some concerns about our COVID-19 safety protocols when entering the municipal buildings. First, I would like to clearly state as the Township Administrator and Office of Emergency Management Coordinator, that it is my responsibility to run the Township on a day-to-day basis. Our Mayor and Township Committee are not here on a day-to-day basis; however, they are very involved and aware of how we run our operations. Secondly, for anyone who knows me professionally, I take my job very serious, especially the safety and well-being of every resident of Montville Township. I am certainly anything but indifferent when it comes to our residents as well as our Township employees' safety.

For the record, let me briefly outline the protocols we have in place for our employees working in our municipal buildings:

- Each morning, our employees are required to complete the Employee COVID-19 Screening Questionnaire prior to entering any Township building or facility.
- If, in answering the questionnaire, there is an affirmative answer to any of the questions, the employee is required to contact the Montville Township Health Officer who will then commence a review of the circumstances which will determine whether said employee has to quarantine themselves or be able to enter the building to work.
- All employees within the Township buildings and facilities are required to follow all of the COVID-19 safety protocols such as wearing their masks when they are outside their work area; to always maintain the appropriate safety distance from both co-workers and the public; and to always have their mask on when moving about the municipal building and facilities.
- We have COVID-19 safety protocols in place when the public enters our buildings. If, for any reason those protocols are in question, we will not allow said individual to enter the building.

A lot of time and thought has gone into implementing and enforcing these safety protocols, all designed to protect the employees of Montville Township as well as the public at large. While we have tried our best to adhere to all of these safety measures, we are not perfect, as human beings, and at times, people are forgetful of the rules, but we try our best to recognize those weaknesses and address them accordingly.

In closing, as the Township Administrator, if a resident has unfortunately experienced an instance when these safety protocols were not adhered to, I can only offer my apologies and assure you that I take these matters very serious and will address them accordingly with the hope that they never happen again.

Happy Holidays and a safe and prosperous New Year.

Sincerely,

Victor M. Canning
Victor M. Canning, Township Administrator

P.S., As your Township Administrator, I am always accessible if you ever need to reach out to speak with me about anything that may concern you.